

Committee Meeting 20/03/23



Meeting commenced:

Present, Anthony Cameron, Peter McAlister, William Brown, Eric Smith Gordon Cameron, Alistair Devlin, Gordon Hill, Andy Boal, Mark Anderson, Richard Smith.

Apologies: Kenny Rennie

Hon Secretaries Report

Membership

- No Applications received since the AGM.

Communications Received

- Comms from John McKimm advising he has bought a new boat it's a seaward 25 motorboat and would like to get it out at the club as soon as possible. Email informing him of process and plant out of action until further notice and operator training has been completed. Follow up email will be sent once plant is back online and training complete.
- Extensive comms with Titan Mail – the email host company. Finally gained admin rights and have re-set my own password. Unable to re-set passwords on the Control Panel. Have written to Commodore, Vice Commodore, and Treasurer as well as webmaster to advise how to set up email on their machines.
- Email from Ian Warnock and A Devlin re TSO Hosts invoice.
- Mail from Cameron Johnstone with standard response format,
- Mail from Cameron Johnstone to Stephen Moffat – solicitors advising change of Office Bearers in Club and to advise Duffy once case un-cisted.
- Mail from Graeme Hardie re Ian Sharpe's boat advising someone with a transit van was prepared to remove the boat for scrap and requesting when and how we could provide access.
- Mail from Renfrewshire Council re the "exposed at low tide" and "incomplete tarmacadam" issues. Responded with holding letter. Follow-up required.
- Correspondence form past Commodore on legal case information – file started.
- Notification from Launching convenor TMcG standing down from Committee.
- AB agreed to take up position of Launching convenor.

Communications Sent

- Various Comms sent to Titan re access to the Control Panel. Mail to Office bearers re how to set up mail.
- Mail to Graeme Hardie advising of change of Hon Secretary and suggesting a contractor to remove Ian Sharpe's boat.
- Mail to Graeme in response to mail regarding contractor to break up Ian Sharpe's boat advising to be discussed at Committee meeting. Asked Graeme to contact me re the contractor.
- Mail to George McKimm advising of acceptance as AMoWL.
- Mail to Kenny Rennie with copy of minutes to use as a template.

Hon Sec and Vice Commodore attended RYA meeting of all associated club's in Perth. Good contacts made and interesting day. Good information on RYA legal site which is available to all club's to use for policies and other information on Data protection and child protection etc. Worth following up. Info also provided on development and contact made with West Coast development officer who would like to come and see our facilities. EWS to organise. Excellent day with good contacts.

Discussions with Commodore on 2023 Membership list& format.

Set up a Dropbox for files for use of committee for access to all information. Further development required.

Investigations into RYA legal services on Data Protection policies and documentation required.

Treasurers report:

Current Statement 20th March 2023

NO 1 A/C	57287.19
NO 2 A/C	10579.91
Petty Cash	271.07
<u>Total</u>	<u>68138.17</u>

Expenditure from last balance: -

Scottish Power	643.00
Zurich Insurance	194.54
Plant oil disposal	150.00
Plant Certification	330
Plant General	283.37
Club house meter	133.26
Committee expenses	279.73
<u>Total</u>	<u>2013.90</u>

Income

Fees	25.00
Scottish power 1 off Payment	150.00
Hall Donation	80.00
Sale of Burgee	25.00
<u>Total</u>	<u>200.00</u>

1. Bank Address changed to Club address.
2. William Brown-Hon Treasurer added to bank account.
3. RNLI donation still to be paid £150.

Matters arising:

Internet Banking is not yet complete for Hon Treasurer. All invoices to go to AC until further notice.

Launch

Launch sheet in process will be posted before end of March.

Slipway/Rails needs clearing before Launching- AB to organise.

J Mckim is now able to haul out his new boat ES to contact and advise him to coordinate with Launching convenor.

Various discussion around non members with boats on club ground. – to be discussed and plan required for moving boats out of berths.

Launch awareness Session planned for 22nd March- Members notified via email, whats App, Facebook

Club Cruise Dates set.

June 24th Swine's Hole- Beach BBQ GC to help coordinate.

Middle distance cruise-TBA discuss at next GM dates and location depending on interest from members.

August 5th -Holy Loch

Sept 2nd- Rothesay

Plant report

HOIST

Serviced including change of coolant.

Passed inspection from Scotia Handling and is ready for operations.

To do – A step between engine and hydraulic tank to be fitted.

Repairs to driver's station frame, fitting of safety gate and edge guard on driver's station.

WINCH/BOGIE

Bogie now on slip and is ready for operations.

Tusk inspection/load test still valid for bogie.

Brendan Thomson has completed earth test with a satisfactory result on the winch and controls including the new DB.

Winch and bogie are ready for operations.

To do - Scotia Handling are to inspect when inspecting Crane.

Small oil leak on hydraulic tank to be monitored.

Power meter to be fitted and hour meter to record when pump is running.

CRANE

Fitting of new hydraulic hoses is booked for Friday the 24th of March, Scotia Handling to inspect once completed and issue certification before it can be used.

OPERATOR TRAINING

Most of the operators have completed training and an updated Operators lists to be posted in the club house. Thank you to all who were able to attend and giving up their time again.

Master of Works:

Work party requirements defined- 5 work parties per member or min 15 hrs.

Work party timing agreed 6pm-9pm from Wed 26th April -23rd Aug.

Work party task list compiled and will be posted for members to identify areas where they can best support.

Members are requested to provide to MOW specific skill sets to align skills to task list.

Trees need attention and agreed that this is better with external contractor- PMcA to engage with tree surgeon to obtain quotes.

South Island project has significant opportunities for members to complete work party requirements and projects.

Pothole work may be worth investing in industrial roller- GH to investigate costs.

Possible purchase of JCB type vehicle to help work party tasks- Committee agreed cost of purchase and maintenance may outweigh the benefit.

Report from member on costs to protect pipework in loft area from frost damage- review of proposal ongoing.

Safety & Security

Nothing to report. Agreed to Co- opt a member to take on this role

Social:

Launch social evening to be planned AD and GH to organise- need to understand interest from members.

Club cruises agreed as per launching report.

Website.

Various updates required to include 2023 Committee Members

Launch awareness session dates posted.

Review of current information on website and what should be visible to those out with the club and what should be visible to members only through password protected area- discussion ongoing and updates to follow.

AOCB.

Legal case.

Following transfer of information. The committee has agreed to set up a sub committee to focus on the facts available to prepare a timeline to understand the Club's options on the way forward for the case- we need to compile the dossier and provide the facts to members to gather questions before contacting lawyers with a list of questions/concerns around the case.

GDPR/ Data protection

Club need a formal policy to move forward with GDPR compliance- ongoing.

RYA standard format for Club's needs tailored to meet ICC needs- ongoing.

Club information & File storage

Discussion regarding storage of club files and security of website committee personal computers and club PC related to GDPR and risk of information becoming public- ongoing.

Meeting closed at 10:00pm