



ICC Committee Meeting 17/04/23. Meeting commenced 19.00 hours.

Apologies – Anthony Cameron.

Hon Secretary's Report –

Membership

- No further applications for membership received or forms which were previously sent out returned.

Communications Received

- Mail via Cameron from Claire Thornton re Insurance policy renewal on Management Cover
- Mail from David McAuley proposing he could instal the notice board in the day room. Sent onto MoW
- Various mails form committee members regarding failed emails
- Mail from Clare Thornton with details of all insurance policies held by the club
- Mails from Vice Commodore re tree felling
- Mails from Commodore re tree felling
- Internal mails re purchase of roller
- Internal mails re meter readings and price of electricity
- Mail from RYA re volunteering to be held at Royal Gourock YC Clubhouse
- Internal mails on webcollect and other systems
- Discussions and mails on mailing failures to membership
- Mail from Commodore re new database of members
- Mail form Commodore re unauthorised use of hoist

Communications Sent

- A number of mails sent to the membership regarding various matters. Very few of these got through but and most were stopped within the email system and returned.
- Issues with mail outgoing server for Secretary account. Working with Titan to resolve
- Mails to Titan re change-over of account ownership
- Insurance policy documents sent to committee – not all received
- All attempts to send information to membership regarding the Curry Night had failed despite numerous attempts including from my personal mail.
- Mail to Andrew Begg re Invader – no response received
- Mail to a member re unauthorised use of the hoist.

Other Matters

I have been working with Titan to get the mail diverts changed. I now believe this is resolved and mail diverts should only be to the commodore for his account.

The divert from the vice Commodore account is still happening which is still to be resolved.

Issues with outgoing mail continue. Another solution to be attempted today

Follow-up with Renfrewshire Council re the Low water access. Missing tarmac has been replaced.

Call with Commodore re the outgoing mail issues

Dropbox account set up for the for the Committee although some have difficulty using it.

This is to hold all the files and information so that it can be passed over from one committee to the next and also is available to all of the committee. Work in progress.

Corollary to Secretary's report

Emails sent to the Membership from the Commodore on a number of issues including, but not limited to:

Meeting dates, Electricity price change, Work parties and Club Cruises. This is an interim solution until ICC@ emails issues are resolved.

Subsequently, committee discussions on unauthorised use of the Club Hoist resulting in an email sent to a Club Member regarding this matter and asking for further information.

Comments on report –

Suggested recorded delivery letter re Invader ownership. RYA have procedure guidance for abandoned boats.

Possible dismantling of Ian Sharp's boat – Contractor should show proof of liability insurance and HSE procedures if working on club property.

Treasurers Report –

Current Statement 14th April 2023

NO 1 A/C 56997.18

NO 2 A/C 10586.61

Petty Cash 271.07

Total 67854.86

Expenditure from last balance: -

Scottish Power	643.00
Zurich Insurance	194.54
RYA fee	150.00
RNLI donation	150.00
Clubhouse items	29.07
Winch Meter	140.41
Internet	35.99
Total	<u>1343.01</u>

Income

Storage Donation	370.00
Bank compensation	40.00
Total	<u>410.00</u>

William Brown Internet banking application ongoing. Complaint raised with Bank of Scotland as previously advised application was in process and expected to complete before the end of March 23. Follow up call discovered there was no application in process. Bank offered £40 compensation.

Comms received.

Business stream re Changes to water rates. - passed to Hon Sec

NB Business stream registered address is EO previous Treasurer at his home address.

Thank you letter from RNLI Re recent Donation posted on Notice board.

Rates Valuation received- passed to Hon Sec

SP advising price drop in electricity costs- email sent to members.

Comments on report –

Still having issues with email passwords.

Discussed privacy notice, committee to read over and come back with comments.

Launch Report –

1. Boats recovered successfully

- a. John McKim.

2. Boats Launched successfully,

- a. Drew II Andy Boal
- b. Time Out Raymond Rutherford
- c. Ceol na Mara Peter McAlister
- d. Sionnach Mike Fox

3. Boats notified of intended launch

- a. Dayspring Ian McLean Wednesday 19th
- b. Nona Richard Smith Wednesday 19th
- c. Solan Brain Latimer Thursday 20th
- d. Vida Loca Cameron Johnstone Saturday 22nd
- e. Nikita Mark Borthwick Saturday 22nd
- f. Union Jack Phil/Denize Hunter Saturday 6th May.

4. Berth Allocation project

- a. Get hold of the excel spread sheet from Anthony.
- b. Discuss when the berths should be switched around during the summer leaving only ground works to be completed and cradles moved.
- c. Moving of boats on cradles to other berths.
- d. Abandoned boats moved to a suitable area.
- e. Removal or sale of abandoned boats.

5. Slipway work.

- a. Whilst cleaning the rails on the slipway it was noticed that areas have started to be undermined and the rails are suffering from decay due to rust. I think that these areas need to be investigated rather than ignored before they get worst and the bogey comes off.

6. Social Afloat to Rothesay and Holyloch

- a. Rothesay is all confirmed and Bute berthing website has been updated as pointed out by Denize that the muster wasn't listed.
- b. Holyloch Duncan Chalmers got in touch with that he had passed my details to Scott Crossley HLSC Secretary to contact me. Nothing so far.

7. Other matters

- a. I had looked at the cost of Burgees for the club from companies in case we can no longer get them made locally with companies like Hampshire Flags, Ensign Flags, Flying Colours.
- b. Middle distance race after putting it to the floor at the last general meeting.

Plant Report –

HOIST

No Faults reported and operators happy with hoists performance.

To do – Step between engine and hydraulic tank to be fitted.

Repairs to drivers station frame, fitting of safety gate and edge guard on driver's station.

WINCH/BOGIE

Electric power meter has been fitted and working.

To do - Small oil leak on hydraulic tank to be monitored.

Hour meter to record when pump is running to be wired in.

CRANE

No Faults reported.

To do – Crane to be washed and cab water leak to be fixed.

OPERATORS TRAINING

All of the operators have completed training and an updated Operators lists to be posted in the club house. Thank you to all who were able to attend and giving up their time again.

Training PDF V2 will be emailed out to operators that attended the training/workshop.

Several members have asked about training committee to arrange.

Thank you to all that helped the club in getting the plant ready for launching.

Comments on report - Bogie had been moved up to winch hut, possibly Airport Fire Services have moved it so they could launch their boat, no entry in hoist/winch logbook.

Airport Fire Services – Access to the club and equipment discussed, meeting to be organised with them clarifying this.

Club members should be diligent regarding use of equipment (i.e. crane basket) by their family/friends/helpers who are not members, their safety is your responsibility whilst on club grounds.

Master of Works Report –

Memo board now mounted.

Roller not ready for inspection yet.

WB Smith contacted re trees.

Work Parties start 26/04/23.

Safety and Security Report –

Lifebelts need attention.

When banks of club worked on there should be two people working together with throwlines.

Ladders are still being left unlocked.

Defib machines need attended to, prices to be sought for replacement/servicing.

First aid kits need updated.

Social/Website Report –

Website:

Removed reference to 90 years celebrations

Added 'Latest News from your Club' section on homepage for use to highlight new news/events (curry night and launch awareness session advertised here)

Website was offline for a few days due to delay in renewal payments so some delay in making updates as well as coinciding with arrangements for social event so have concentrated on the Curry Night and have not had time to work on the website.

Main page

Club Cruises and Musters - can add all confirmed dates for this season

Social events - pre-launch curry night advertised

Office Bearers - Names of office bearers added to this page and emails available for Commodore and Honorary Secretary. Also added Associate Members representative (Mark Anderson). Health and Safety Convener to be added (Ian Cameron)

Club Members Area

Launch awareness session section added and will post a gallery of photographs of the night to it

AGM meeting minutes posted for 05/04/23

To discuss

Andy in as Launch Convener, should any further contact details added here (mobile no)?

Social

First event of the year was pre-launch curry night on 15th April. This was a successful night and raised **£320.27** for the club funds. Breakdown of costs and receipts will be provided to the treasurer, plus the money we raised at Monday's Committee Meeting. We were grateful for raffle prizes provided by some club members who could not attend. I arranged for the main curry dish and sundries to be purchased and delivered to the Clubhouse from Green Gates in Renfrew and Caroline and I prepared spicy onions, a vegetable curry (15 litres) and mild vegetable dish to ensure all attendees were catered for and to try and keep costs down. For future events may consider another supplier as service was not as expected. I made a number of re-enforcing calls to ensure that the Curry was delivered as scheduled.

There were some initial communication issues with this event which may have contributed to a low turnout of members with only 8 full and 3 associate members attending (with guests). We can hopefully improve on this for the next event ensuring communication goes out at the same time via club noticeboards/gate, email, facebook, WhatsApp and website to ensure all members are aware. Despite this I posted on Facebook, WhatsApp including reinforcing virals, poster on entrance gate, poster in Clubhouse (on the partition) and also personal emails to some members.

This was a good opportunity for new Associate members to get to know other club members and those that attended said that they were glad of the opportunity.

We should plan and advertise future dates early so that members can save the date and also consider other types of events e.g. quiz night, race night (It would be good to discuss ideas for this at the Committee meeting if there is time).

In preparation for the Curry Night, I mopped all the floors in the Clubhouse and hoovered the entrance carpet. Caroline and Ryan my son helped me set up the all the tables, put down table cloths, lanterns and laid place settings with plates and napkins. Renewed all batteries in lanterns. Gordon (Hill) set up all the lighting and the sound system and this was a massive help to me. Also cleaned all the toilets and bathrooms and laid towels for the night. I heated up the Vegetable Curry that I had made and ensured this was set up on the serving tables along side the Chicken Curry which was delivered at 7:30pm. Denize Hunter helped us by comparing the Stand up/Sit down Bingo and Gordon's family friends helped with the raffle which was very successful.

At the end of the night Caroline and myself washed all big items, filled the dishwasher and ran it, cleared all tables and disposed of all the rubbish generated on the night. Gordon and his friends were a brilliant help here by putting chairs and tables away. I ensured the Clubhouse was back to original state and locked up at the end of night making sure all windows were shut, safe was closed with all keys on hooks, all appliances were off, door was locked in Clubhouse, made sure all guests were safe on there way home, removed posters from Clubhouse and Gate and finally made sure that the Club Gate was locked.

This ends the report from this year's Social/Website Convenor.

Thanks,
Alistair

	Income	Expenses
Ticket sales	480	
Raffle	228	
Bingo	58	
Green Gates Curry		310
Costco (1)		55.41
Asda		9.45
Asda (2)		32.94
Amazon - table cloths (3)		32.98
Bonnypack (4)		4.95
TOTAL	766	445.73
Profit	320.27	

CURRY NIGHT SATURDAY 15th April

- 1) includes additional stock of paper plates and napkins
- 2) includes stock of batteries for table lanterns
- 3) stock of table cloths can also be used at future events
- 4) large roll of paper tablecloth also for use at future events

Curry Night Attendance – 48

Comments on report –

Future events.

Club Cruise Loch Goil – 23/06/23.

Middle Distance Cruise needs a co ordinator. Suggestion that we have a social deputy.

Haul Out Supper end October.

Festive Afternoon Tea – December.

Glasgow Drinks – December.

Dregs Afternoon – January 2nd.

AOCB –

Protective carpets are being left around the slip after launching. These should be removed by the boat owner. Possibly put a sign up on the notice board.

Web data collection 3 month trial is being tested.

Dropbox account seems to work.

Berth clearing should be responsibility of boat owner.

Stuart Irvine applied as associate member – no objections from committee.

Club Insurance – clarification of questions required.

South Island Project discussion – work needs to start to comply with planning consent.

A gate will be required to prevent unauthorized access. Committee approved.

Meeting closed 21.20 hours.